

Chesney Elementary School
Parent Receipt of Title I Documents
2011-2012

October 7, 2011

Dear Parent:

Your participation in your child's education is extremely important to us. We believe in maintaining regular, two-way communication between home and school. As such, we distribute information to explain how parents can work with the school to ensure that students achieve their maximum potential. Please take time to read all documents that you receive from the school.

Federal regulations require us to distribute copies of the following documents to you:

- *Chesney Elementary Title I Parent Involvement Policy*
- *Chesney Elementary Title I Parent Involvement Action Plan*
- *Chesney Elementary School-Parent Compact*
- *Title I Parent Handbook:*
 - *Gwinnett County Public Schools Title I Parent Involvement Policy*
 - *GCPS Title I Parent Complaint Procedures and Form*
 - *Georgia Department of Education Complaint Procedures and Form*
 - *FERPA – Federal Educational Rights Privacy Act*
 - *PPRA - Protection of Pupil Act*
 - *Parents Right to Know*
 - *Right to request information about the degree and certification of child's teacher*
 - *Notification when child has been taught four consecutive weeks by a teacher who is not highly qualified*

Please complete and sign the form below and return to your child's teacher by **Friday, October 28, 2011**. Should you have any questions, please contact our Parent Instructional Support Coordinator, **Anjela Bowers at 678-542-2309.**

Sincerely,

Margaret Ackerman, Principal

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I have received copies of the above referenced documents. List any documents not received below.

Parent's Signature: _____ Date: _____

Print Parent's Name: _____ Telephone #: _____

Print Student's Name: _____ Teacher: _____

Email address: _____